

- 1) The administrator of your personal data is the company GK Processing sp. z o.o. with its registered office in Balice, address: Przemysłowa street 17, 32-083 Balice, NIP: 5130248994, District Court for Kraków - Śródmieście in Kraków, XII Economic Department, KRS number 0000669362, www.gkprocessing.com.
- 2) Providing your data is voluntary, but failure to provide them will prevent us from answering the question asked through the contact form.
- 3) We will process your personal data for the following purposes:
 - a) providing an answer to the question contained in the contact form (until the question is answered or an effective objection to the processing is lodged), for the period of handling the matter, legal basis: Art. 6 (1) (f) of the GDPR - realization of the legitimate interest of the Administrator;
 - b) securing potential claims (until their limitation period under the provisions of law), legal basis: Art. 6 (1) (f) of the GDPR - realization of the legitimate interest of the Administrator.
- 4) In connection with the fact that we will process your personal data, you have the following rights:
 - a) the right to access personal data,
 - b) the right to rectify data,
 - c) the right to erasure of data,
 - d) the right to restrict processing of personal data,
 - e) the right to object.
- 5) If you wish to exercise the rights described above, you may contact us by using one of the following methods:
 - a) in writing to the address: GK Processing sp. z o.o., address: Przemysłowa street 17, 32-083 Balice,
 - b) by e-mail to: admin@gkprocessing.com
- 6) If you believe that we are processing your personal data in violation of the law, you have the right to lodge a complaint with the supervisory authority, i.e. the President of the Personal Data Protection Office.
- 7) Your personal data will not be transferred outside of the European Economic Area (EEA).
- 8) The envisaged recipients of your personal data may be:
 - a) entities that cooperate with us in the handling of mailing and hosting services,
 - b) entities providing us with advisory, consulting, auditing, legal, tax, accounting services, to the extent necessary for the realization of the purposes of processing your personal data.